



## **Muenster Independent School District Notice of Vacancy for Superintendent of Schools**

The Muenster Independent School District Board of Trustees is conducting a search for an outstanding educational leader to serve as Superintendent of Schools. The town of Muenster (population of 1600+) is located in Cooke County on the Oklahoma border, about 70 minutes from Dallas. The Muenster ISD has approximately 530 students on two campuses and is known for its strong academic and athletic programs. The Muenster ISD has a Superior Rating on the state's School FIRST System and achieved an A on the state's last academic performance rating.

### **General Qualifications**

- Five years of experience as a Texas School Superintendent
- Willingness to reside within the boundaries of the Muenster ISD
- Evidence of student and teacher centered decision making
- Strong working knowledge of Texas Public School Finance
- Able to work in partnership with the Board of Trustees to build a climate of candor, mutual trust, and cooperation.
- Evidence of successfully managing, maintaining, and overseeing construction of school facilities
- Some experience with bond programs.
- Having respect for tradition with a commitment to future success for students and staff.

### **Salary**

- Commensurate with Experience

### **Timeline**

- November 18, 2021 – Vacancy Announcement
- January 14, 2022 – Applications Close
- January 17 – February 11 – Review of Applications
- February 14 - 25 – Conduct Interviews (First round & second round, if necessary)
- March 9, 2022 – Name Lone Finalist
- March 30, 2022 – Hire Successful Candidate
- Duties to begin at a time agreeable to candidate and Muenster ISD Board.

### **Confidentiality and Assurances**

- Confidentiality is assured for all applicants and only the Lone Finalist (s) will be announced
- Applicants should not contact individual school board members
- All personnel within Muenster ISD are employed without regard to race, color, religion, sex, disability, age, or national origin.

### **Applications may be mailed or emailed to:**

Steven Self, Superintendent or Leslie Hartman, Business Manager

P.O. Box 608

Muenster, Texas 76252

[steven.self@muensterisd.org](mailto:steven.self@muensterisd.org)

[leslie.hartman@muensterisd.org](mailto:leslie.hartman@muensterisd.org)

Application Deadline is January 14, 2022

### **Submission Requirements:**

- Letter of Interest
- Current Resume
- Muenster ISD Superintendent Application on MISD website: [www.muensterisd.net/Page/2689](http://www.muensterisd.net/Page/2689)
- Three Recent Letters of Reference
- Copy of Texas Superintendent Certification